DAMAGE TO AND THEFT OF SCHOOL PROPERTY

Whenever damage to or theft of school property occurs, the superintendent or the superintendent's designated representative shall ensure an investigation as to the circumstances surrounding said violation or theft is completed.. All school personnel shall cooperate with law enforcement officials in conducting investigation of each case and shall render such assistance as may be within their power and within the policies of the Board of Education.

If, after a full and complete investigation surrounding damage to or the theft of any public school property, it is the opinion of the proper law enforcement officials that there has been a violation of the criminal laws of the state of Kansas, and if it is determined that there is sufficient evidence to justify the filing of a complaint and instituting criminal action against any party or parties in connection therewith, the school attorney is authorized to take any necessary action. The president, vice president, superintendent or superintendent's designee, or in absence thereof, any member of the Board of Education, upon being informed by the proper law enforcement officials or the school attorney, shall sign a complaint against any party or parties who may be criminally responsible for the damage or theft.

All members of the board of education; the school district attorney; administrators; and certified or classified staff directly concerned with the damage to or theft of any public school property shall cooperate with the law enforcement officials in the prosecution and trial of any action which may be brought pursuant to this policy.

6/18/80

Revisions: 11/04/15 Topeka Public Schools